



# ST WENN SCHOOL

## Agenda for the Full Governing Board of St Wenn School

**Date: Monday 20th September 2021**

**Time: 5.30pm**

**Venue: St Wenn Village Hall**

- 1. Chair's welcome and introduction**
- 2. Apologies and consideration of absence**
- 3. Constitution**
  - 3.1 To review Instrument of Government
  - 3.2 To agree Code of Conduct
  - 3.3 To agree Standing Orders
- 4. Declaration of Business and Pecuniary Interest**
  - 4.1 To return annual DPI forms for website upload and annual conviction disclosure
  - 4.2 To declare any interests for this meeting
- 5. Minutes of last meeting**
  - 5.1 To receive and approve the minutes of FGB 28<sup>th</sup> June 2021
- 6. Matters Arising not included within the Agenda**
  - 6.1 Action points of last meeting
- 7. Safeguarding**
- 8. Head Teacher Report**
  - 8.1 First impressions
  - 8.2 Catch-up Report/Impact on disadvantaged pupils
  - 8.3 SEN/Vulnerable Groups
  - 8.4 Pupil Premium
  - 8.5 Sports Premium
  - 8.6 OFSTED/ Preparation – List of questions and answers from Governors
- 9. School Development Plan (SDP) for Academic Year – 21/22**
- 10. Working smarter – not harder**
  - 10.1 Review and agree Scheme of Delegated Responsibility (SODA)
  - 10.2 To discuss and appoint individual Governor roles/responsibilities
  - 10.3 Appointment of Committees and Terms of Reference of each committee
  - 10.4 Digital communications
    - 10.4 (i) Identifying challenges
    - 10.4 (ii) Identifying opportunities
    - 10.4 (iii) Establish Terms of Reference for Working Party and membership
- 11. Policies**
  - 11.1 Agree and Accept Keeping Children Safe in Education Part 2
  - 11.2 Governor Visit Policy
  - 11.3 Data Protection/Privacy Policy
  - 11.4 Complaints Policy
  - 11.5 Child Protection & Safeguarding Policy
  - 11.6 Staff discipline, conduct and grievance – Capability Policy

11.7 Staff Appraisal Policy

12. **Business brought forward by the Chair – (for urgent matters only)**
13. **Correspondence**
14. **Close meeting**